

Material Deliveries to Sites

This is what PennDOT has implemented. It was developed in collaboration with our industry -

Material Deliveries to Project Site

- Contractor designates one (1) individual to collect all delivery tickets.
 - Individual will be required to communicate information from the delivery tickets to the Representative.
 - Contractor to scan delivery tickets and submit to Representative through a Project Collaboration System (PCS) or Designated individual will have truck driver drop the ticket into a sealable container.
 - Tickets will remain quarantined for 24 hours before being provided to the Representative.
 - All certifications will be submitted to the Representative through a PCS.
 - No signatures or documentation on delivery tickets.
- eTicketing
 - If eTicketing was included in the project's contract, proceed with the requirements contained within the contract.
 - Producers capable of eTicketing may elect to provide delivery tickets in this manner at no additional cost. GPS locations for delivery trucks will not be required.
- Asphalt Delivery Tickets
 - The Representative and Contractor will discuss the process to follow for collecting and distributing delivery tickets.
 - Producer will provide at a minimum the first and last delivery ticket to the Representative electronically, so job mix formula and daily tons can be verified.
 - Representative to maintain a paving book, either hard copy or electronic, to document temperatures, yield checks, sample locations, etc. throughout the day.