



COLORADO
Department of Transportation

Office of the Chief Engineer
2829 W. Howard Place
Denver, CO 80204-2305

MEMORANDUM

TO: ALL ENGINEERING STAFF
FROM: STEPHEN HARELSON, CHIEF ENGINEER
DATE: MARCH 25, 2020
RE: PROJECT SAFETY PLANS IN RESPONSE TO THE PANDEMIC SITUATION

In accordance with Specification 107.06 (a), the Contractor is required to prepare a project specific safety plan on all projects. With the development of the Coronavirus pandemic in the last few weeks, we need to ask our contractors to include provisions for protocols in their safety plans-and in the cases where safety plans have been previously prepared and accepted, the plan needs to be updated to include this information. The following list is based on guidance issued by the Colorado Department of Health and Environment.

The safety plan should address issues including, but not limited to the following:

Cleaning and sanitizing practices for equipment, work spaces, and sanitation facilities both for everyday situations and for a situation where a worker is found to have been infected by the pandemic virus. Provisions and protocols for washing hands or other means of hand sanitizing.

Cleaning and sanitizing of devices and materials brought to the site for installation.

Meeting arrangements, including techniques for remote meetings, and maintaining 6 feet minimum spacing if face-to-face meetings are unavoidable, and when trying to verbally communicate around loud machinery and operations. Protocol and plan for enforcement on who may access Field office and Material testing trailers to ensure social distancing is maintained. Protocols to ensure staff maintain social distancing while taking breaks from work activities, including the use of temporary lodging on remote jobs.

The planned use of shift work to minimize interpersonal contact between crews.

Task specific protocols that ensure people minimize contact and maximize social distancing while performing particular jobs. For example, rules for laborers to follow when forced to work in close quarters like tying steel on a structure, or installing pipe in a trench, or other similar operations.

Protocols to ensure materials testers, inspectors and other project staff can perform their work while maintaining proper social distancing from contractor staff. This includes the exchange of necessary documents like load tickets, COC's, payroll information etc.



Supplemental PPE to be used during the pandemic.

Protocols on reporting of potential and confirmed infections to project and CDOT staff.

Protocols for requiring symptomatic individuals to stay away from the project site.

Protocols for identifying and protecting vulnerable individuals.

While this crisis is certainly scary, it also provides an opportunity for us to partner with our contractors to SAFELY deliver projects to the citizens of Colorado.

